

Squash Lake Protection and Rehabilitation District

Annual Meeting of Electors Meeting Minutes

August 14, 2021

Crescent Town Hall

Time: 9:30 a.m.

1. The meeting was called to order by Tom Johansen at 9:30 a.m. The meeting was properly posted and a quorum was present. In attendance were Tom Johansen, Dan Butkus, Jerod Bennett, and Peggy Jensen.
2. Approval of Annual Meeting Minutes from August 8, 2020: Steve Jensen made a motion to approve the minutes and it was seconded by Janet Appling. All approved, none opposed.
3. Presidents Report on the status of EWM Control in Squash Lake by Tom Johansen: The report is archived and available for review upon request.
 - a. Aquatic Plant Management Survey Results.
 - b. 2-year EWM grant received.
4. Explanation of Procedures and Guidelines for Speaking and Voting presented by Tom Johansen.
5. Treasurer's Report by Dan Butkus: The Treasurer's report is archived at the Crescent Town Hall and available for review upon request. The 2020 financial records were reviewed by Tracy Hartman and reported to be in order. Those records are archived at the Crescent Town Hall and available for review upon request.
6. Status/condition of dive boat: Tom Johansen reported about the poor condition of the dive boat. Future purchase of a replacement boat is estimated between \$12,000-\$14,000. The budget proposal will provide for a replacement in 2023.
7. Aquatic Plant Management Plan Goals: Report given by Tom Johansen.
8. Compensation for grant writing and grant management presented by Tom Johansen: Craig Olafsson made a motion to compensate Dan Butkus \$500 for writing grants to control EWP Grant in Squash Lake. The motion was seconded by Miles Fenske. 17 approved, 0 opposed, 1 abstained.
9. Proposed Budget for 2022 presented by Dan Butkus: The mill rate will be reduced from .283 to .222 (a reduction of 18%). Janet Appling made a motion to approve the budget and Carey Brakebush seconded. Approved 17, 0 Opposed.
10. Explanation of Officer Responsibilities by Tom Johansen.
11. Election of Commissioner: Jerod Bennet submitted his name as a candidate. No other nominations from the floor were presented or received via email. Janet Appling made a motion to approve Jerod Bennet by acclamation and Craig Olafsson seconded the motion. All approved, none opposed.
12. Open Discussion. Mark Markee spoke about the algae bloom the weekend of August 7th. Craig Olafsson extended a thank you to the Board for their efforts to protect the lake and lake properties. Steve Jensen asked to add an agenda item for the next annual meeting to discuss compensation for future grant writing. Janet Appling extended thanks to the commissions for all that they do.
13. Future Meeting Dates. Quarterly meetings: Oct 10 2021, Jan 9 2022, Apr 10 2022, July 10 2022
Annual Meeting: Aug 13 2022
14. Mindy Slominski Made a motion to adjourn at 10:45 a.m. and Craig Olafsson seconded. All approved, none opposed.

**Squash Lake Protection and Rehabilitation District
Special Meeting of Commissioners
August 14, 2021**

Crescent Town Hall

Time: Immediately Following Annual Meeting

1. Meeting called to order by Tom Johnsen at 10:50 a.m.
2. Assignment of offices and terms of duty: Dan Butkus made a motion for the officers to remain in their current positions (Jerod Bennett Secretary, Dan Butkus Treasurer, Tom Johansen President), Peggy Jensen seconded. All approved, none opposed.
3. Dan Butkus made a motion to adjourn, Jerod Bennet seconded. All approved, none opposed.
Meeting adjourned at 1:51 a.m.

**Squash Lake Protection and Rehabilitation District
Approved Budget
Standard Detail**

Line #	Line Item Description	2020 Actual	2021 Actual Jan 1 - July 23	2021 Est. (Jan-Dec)	2021 Budget	2022 Draft Budget	Δ 2022 vs 2021 \$	%
1	Revenue & Cash							
2	Total Tax Levy (includes Lottery Tax Credit)	\$ 16,750	\$ 12,239	\$ 17,500	\$ 17,500	\$ 14,450	\$ (3,050)	-17%
3	Personal Property Tax Aid	\$ 39	\$ 59	\$ 59	\$ 35	\$ 35	\$ -	0%
4	Grant Reimb EWM Control	\$ 18,904	\$ 10,856	\$ 26,343	\$ 9,100	\$ 22,163	\$ 13,063	144%
5	Grant Reimb AIS Mgmt Plan	\$ 7,497	\$ -	\$ 2,499	\$ 2,499	\$ -	\$ (2,499)	-100%
6	Contribution from Individ/Org	\$ 100	\$ -	\$ 2,500	\$ 2,500	\$ -	\$ (2,500)	-100%
7	Interest Earned (LGIP)	\$ 157	\$ 13	\$ 20	\$ 106	\$ 148	\$ 42	40%
8	Total Carryover (prior year)	\$ 30,850	\$ 39,730	\$ 39,730	\$ 35,199	\$ 42,366	\$ 7,167	20%
9	Total Revenue & Cash	\$ 74,297	\$ 62,897	\$ 88,651	\$ 66,939	\$ 79,163	\$ 12,224	18%
10	Expenses							
11	Total 51000 General Govt/Admin	\$ 3,802	\$ 3,530	\$ 4,269	\$ 4,700	\$ 4,465	\$ (235)	-5%
12	Total 56000 Conservation & Development	\$ 1,792	\$ 1,076	\$ 2,160	\$ 1,800	\$ 1,700	\$ (100)	-6%
13	Total 58000 Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
14	59000 Lake District Programs							
15	Total 59100 AIS Monitoring & Control	\$ 22,919	\$ 9,135	\$ 32,600	\$ 32,400	\$ 35,025	\$ 2,625	8%
16	Total 59200 Lake Planning	\$ 6,054	\$ 3,987	\$ 7,255	\$ 5,000	\$ -	\$ (5,000)	-100%
17	Total 59300 Water Quality Monitoring	\$ -	\$ -	\$ -	\$ -	\$ 25	\$ 25	
18	Total 59000 Lake District Programs	\$ 22,919	\$ 13,122	\$ 39,855	\$ 37,400	\$ 35,050	\$ (2,350)	-6%
19	Total Expenses	\$ 34,567	\$ 17,729	\$ 46,284	\$ 43,900	\$ 41,215	\$ (2,685)	-6%
20	Net Revenue & Cash Less Expenses	\$ 39,730	\$ 45,168	\$ 42,366	\$ 23,039	\$ 37,948	\$ 14,909	65%
	(See Carryover Breakdown Below)							
21	Summary of Carryover to Next Year							
22	General Fund (Unrestricted)	\$ 2,399		\$ 587	\$ 20	\$ 290	\$ 270	1375%
23	Contingency Fund (Unrestricted)	\$ 2,558		\$ 2,575	\$ 2,587	\$ 2,587	\$ -	0%
24	EWM Grant Fund (Temporarily Restricted)	\$ 23,556		\$ 29,359	\$ 11,671	\$ 22,198	\$ 10,526	90%
25	Plan Grant Fund (Temporarily Restricted)	\$ 7,156		\$ 2,401	\$ 2,694	\$ -	\$ (2,694)	-100%
26	Non-Lapsing Boat Fund (Restricted)	\$ 4,061		\$ 7,444	\$ 6,067	\$ 12,873	\$ 6,806	112%
27	Total Carryover	\$ 39,730		\$ 42,366	\$ 23,039	\$ 37,948	\$ 14,909	65%
28	Total of Net Revenue & Cash Less Carryover	\$ -	n/a	\$ -	\$ -	\$ -	\$ -	n/a
29	Other Liability & Fixed Asset Summary							
30	Long Term Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
31	Fixed Asset (boat and motor)	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
32	Equity	\$ 42,230	\$ 47,668	\$ 44,866	\$ 25,539	\$ 40,448	\$ 14,909	58%
33	Summary of Tax Mill Rates							
34	Equalized Value within District	\$57,499,212			\$61,759,761	\$65,000,000	\$ (0)	5%
35	Mil Rate	0.291			0.283	0.222	\$ (0)	-22%
36	Actual/Estimate Figure	Actual			Actual	Estimate	Estimate	Estimate